

Administrative Details

28th Annual General Meeting of Bintai Kinden Corporation Berhad

Date : **Thursday, 15 September 2022**
Time : **10.00 a.m.**
Online Meeting Platform : **<https://www.onecapital.com.my/>**
(provided by One Capital Market Services Sdn Bhd)

MODE OF MEETING

The 28th Annual General Meeting (“**28th AGM**”) of Bintai Kinden Corporation Berhad (“**Bintai**” or “**the Company**”) will be conducted fully virtual via the online meeting platform inclusive of the Remote Participation and Voting (“**RPV**”) facilities provided by One Capital Market Services Sdn Bhd (“**One Capital**”).

Pursuant to Section 327(2) of the Companies Act 2016, the Chairman of the meeting shall be present at the main venue of the meeting. Members/proxies/corporate representatives **WILL NOT BE ALLOWED** to attend the 28th AGM in person at the main venue on the day of the meeting.

RPV FACILITIES

Shareholders are to participate (including posing questions to the Board via real time submission of types texts) and vote remotely at the 28th AGM using the RPV facilities provided One Capital.

Shareholders who appoint proxies to participate via RPV at the 28th AGM must ensure that the duly executed proxy forms are physically deposited with the Registered Office of the Company at G-3AF-3, Level 3AF, Block G, Garden Office @ Encorp Strand, No. 12, Jalan PJU 5/1, Kota Damansara, 47810 Petaling Jaya, Selangor or lodged electronically via info@onecapital.com.my no later than **Tuesday, 13 September 2022 at 10.00 a.m.**

Corporate members and attorneys must deposit their respective original certificate of appointment of corporate representative and Powers of Attorney with the Registered Office of the Company no later than **Tuesday, 13 September 2022 at 10.00 a.m.** to participate via RPV at the 28th AGM.

A shareholder who has appointed a proxy, an attorney or authorised representative to participate at the 28th AGM via RPV must request his/her proxy to register himself/herself for RPV at the online website of One Capital at <https://www.onecapital.com.my/>

As the 28th AGM of Bintai is a fully virtual AGM, members who are unable to participate in this 28th AGM may appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Proxy Form.

PROCEDURES FOR RPV

Kindly follow the procedures below to engage in the RPV facilities during the 28th AGM.

Step 1: Request for login ID and password

- (a) Using your computer, access the website of One Capital at <https://www.onecapital.com.my/> or send an email to info@onecapital.com.my to submit the request for RPV access.
- (b) Once you have emailed your request through One Capital’s website or info@onecapital.com.my, a meeting invitation will be sent to you after verification is made against the Record of Depositors (“**ROD**”) as at 8 September 2022.
- (c) You will need to click on the register panel of Webex Event invitation sent by the System Administrator via email.
- (d) You will then be guided to provide your name, Identity Card Number and CDS Account Number for registration purposes.
- (e) You will receive the meeting login ID and password once your registration is successful, otherwise, in the event there are errors, your registration may be unsuccessful or rejected.

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Step 2: Login to Virtual Meeting

- (a) The virtual meeting will be opened for login, **one (1) hour before the commencement of the 28th AGM on 15 September 2022 at 10.00 a.m.**
- (b) Login to your user ID and password for remote participation at the 28th AGM by following the steps provided to you via email.
- (c) The steps will also guide you on how the methodology of the online meeting including the Question & Answer (Q&A) session and voting procedures.

Please take note that your request for RPV access must be submitted no later than **Tuesday, 13 September 2022 at 10.00 a.m**

VOTING PROCEDURES

- (a) The voting at the 28th AGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad.
- (b) Members can proceed to vote on the resolutions once the Chairman announces the commencement of the poll voting until such time he announces the completion of the voting session at the 28th AGM.
- (c) The Scrutineers will verify the poll results and the Chairman will announce the poll results of all the resolutions tabled.
- (d) Upon the announcement by Chairman on the conclusion of the 28th AGM, the online meeting will end.

Note to users of the RPV:

- Should your application to join the 28th AGM be approved, we will make available to you the rights to join the online meeting and to vote remotely. Your login to RPV on the day of meeting will indicate your presence at the virtual meeting.
- The quality of your connection to the online meeting of the 28th AGM is dependent on the bandwidth, stability of your device and the internet coverage at your location.
- In the event you encounter any issues with the connection to the online meeting or online voting, kindly call One Capital's General Line at 03-7735 5770 for assistance or e-mail to info@onecapital.com.my

RECORD OF DEPOSITORS ("ROD")

Only members whose names appear in the ROD as at 8 September 2022 shall be regarded as members entitled to participate and vote at the 28th AGM or appoint proxy(ies) to participate and/or vote on his/her behalf.

PARTICIPATION THROUGHOUT THE ONLINE MEETING, QUESTIONS & ANSWERS AND VOTING VIA RPV

The Chairman and the Board of Directors will endeavour to respond to the questions submitted by Members which are related to the resolutions to be tabled at the 28th AGM. Shareholders are reminded to cast their votes before the poll is closed.

NO DOOR GIFT/FOOD VOUCHER

There will be no distribution of door gifts or food vouchers for the 28th AGM.

RECORDING OR PHOTOGRAPHY

Any unauthorized recording or photography of the 28th AGM proceeding is strictly prohibited.

COMMUNICATION GUIDANCE

Shareholders are also reminded to check on the Company's website and announcements for any latest development regarding the 28th AGM.

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ANNUAL REPORT 2022 (MODE OF DESPATCH)

The Company's Annual Report 2022 are available at the Company's website at <http://www.bintai.com.my>

ENQUIRY

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

One Capital Market Services Sdn Bhd

General Line : +603-7735 5770

Fax Number : +603-7732 7997

Contact persons

(1) Ms. Haresha Firdauz : +603-7735 5769/ Email : Haresha.Firdauz@onecapital.com.my

(2) Ms. Atiqah Arif : +603-7735 5786/ Email : Atiqah.Arif@onecapital.com.my